



UMEÅ UNIVERSITY

**GRANT AGREEMENT TERMS & CONDITIONS**  
**ERASMUS+ SUPPORT - MOBILITY OF INDIVIDUALS**  
2026-1-SE01-KA131-HED-000426522

**Field:** Higher Education  
**Academic year:** 2026/2027

This **Agreement** ('the Agreement') is **between** the following parties:

**on the one part, the Organisation** ('the organisation'),

Umeå University  
S UMEA01  
OID: E10208987  
Umeå University  
SE-901 87 Umeå, Sweden

**Email:** [erasmusstipendium@umu.se](mailto:erasmusstipendium@umu.se)

represented for the purposes of signature of this agreement by International Coordinator at International Office, Umeå University **and on the other part, the student, called hereafter the 'participant'**

The parties referred to have agreed to enter into this Agreement.

**The Agreement is composed of:**

- Grant agreement (separate page)
- Terms and Conditions
- Annex 1: Erasmus+ learning agreement for student mobility for studies
- Annex 2: Erasmus Student Charter

The terms set out in the Terms and Conditions will take precedence over those set out in the annex.

**TERMS AND CONDITIONS**

**ARTICLE 1 – SUBJECT OF THE AGREEMENT**

- 1.1 This agreement sets out the rights and obligations and terms and conditions applicable to the financial support awarded to carry out a mobility activity under the Erasmus+ Programme.
- 1.2 The organisation will provide support to the participant for undertaking a mobility activity.
- 1.3 The participant accepts the support or the provision of services as specified in Article 3 and undertakes to carry out the mobility activity as described in *Annex 1*.
- 1.4 Amendments to this grant agreement will be requested and agreed by both parties through a formal notification by letter or by electronic message.

**ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY**

- 2.1 The agreement will enter into force on the date when the last of the two parties signs this agreement.
- 2.2 The mobility period is determined by the dates indicated in the participants' Grant Agreement and may, if necessary, be corrected upon completed mobility period.
- 2.3 The start date of the mobility period shall be the first day that the participant needs to be physically present at the receiving organisation and the end date shall be the last day the participant needs to be physically present at the receiving organisation. It is the time that the student spends in the host country for mobility period, that will be the basis for the calculation of the grant as indicated in the participants Grant Agreement.

The participant is obligated to contact Umeå University's Erasmus+ Coordinator if anything changes regarding the mobility period in order to confirm that the conditions of the scholarship are still met (minimum 60 days and maximum 360 days for long-term mobility and <30 days for short-term



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mobility). An extension request includes sending in the *Learning Agreement During Mobility* minimum 30 days before the first planned end date. The *Mobility period Certificate (Learning Agreement after mobility/Certificate of Attendance)* shall provide the confirmed start and end dates of duration of the mobility period.

### ARTICLE 3 – FINANCIAL SUPPORT

- 3.1 The financial support is calculated following the funding rules indicated in the Erasmus+ Programme Guide [[Latest version](#)] provided in the form described in Article 3.4 below.
- 3.2 The participant will receive a financial support from Erasmus+ EU funds for the number of months and days indicated in the participant's Grant Agreement and will in the end be adjusted according to the number of months and days indicated in the participants *Mobility period Certificate (Learning Agreement - After Mobility)* (minimum 60 days and maximum 360 days for long-term mobility and <30 days for short-term mobility). The student will get a one-time travel grant based on distance to the destination.

If the confirmed period of stay is longer than the one indicated in the Grant Agreement, the additional days are to be considered a period of "zero-grant".

If the confirmed period of stay is shorter than the one indicated in the Grant Agreement the total sum may be reduced accordingly.

- 3.3 The participant may submit a request concerning the extension of the mobility period within the limit set out in article 2.3. If the organisation agrees to extend the duration of the mobility period, the agreement shall be amended accordingly.
- 3.4 The organisation shall provide the participant the total financial support for the mobility period and travel days in the form of one or two payment/s depending on type of mobility. The payment/s will be specified in EUR and upon payment converted to SEK in accordance with the exchange rate on the day of payment administration of Erasmus officer at Umeå University. Payments to a non-Swedish bank account may change the financial amount through the transfer, according to the current exchange rate for that non-Swedish bank's currency. The financial support for the mobility period depends on the estimated costs of living in the host country. You will receive a grant amount between 530 and 580 EUR per month depending on the host country for long-term mobility. Long-term traineeship mobility generates 150 EUR extra/month. Grant sum is 56-79 EUR/day for short term mobility. The amount for the mobility period shall be determined by multiplying the number of days/months of the mobility specified in article 2.2.

In the context of the Erasmus+ Programme and for the purpose of calculating the grants, a month is equal to 30 days. The grant amount is calculated by multiplying the number of days/months of physical presence per participant by the unit contribution applicable per day/month for the receiving country concerned.

In the case of incomplete months, the grant amount is calculated by multiplying the number of days in the incomplete month by 1/30 of the unit contribution per month. The amount in EUR will be converted to SEK before payment is made to the participant.

- 3.5 The contribution towards costs incurred in connection with travel or inclusion needs (inclusion support, exceptional costs for expensive travel, green travel support, top-up for fewer opportunities), shall be based on the supporting documents provided by the participant.

### ARTICLE 4 – ENTITLEMENT TO ERASMUS+ SUPPORT

- 4.1 The participant is entitled to support based on the Article 3 above if they have actually undertaken the activity during the period set out in Article 2. Where the support is based on real costs, these must be based on supporting documents such as invoices, receipts, etc.
- 4.2 The support may not be used to cover costs for activities already funded by Union funds. It is nonetheless compatible with any other source of funding. This includes a salary that the participant could receive for their traineeship or teaching activities, or for any work outside their mobility activities as long as they carry out the activities foreseen in Annex 1.
- 4.3 The participant may not claim reimbursement for currency exchange losses or bank costs charged by



## ARTICLE 5 – PAYMENT ARRANGEMENTS

### 5.1 Payment shall be made to the participant no later than:

- the start date of the mobility period.

The payment shall be made to the participant representing 70% of the amount specified in Article 3.2. for long-term mobility and 100% for short-term mobility. In case the participant did not provide the supporting documents in time, according to the funding organization's timeline, a later payment of the pre-financing can be exceptionally accepted, based on justified reasons.

### 5.2 The submission of the Mobility period Certificate, i.e. *Learning Agreement after Mobility* for traineeship students and *Certificate of Attendance* for exchange students on Canvas (and if applicable: other documents needed) shall be considered as the participant's request for payment of the balance of the financial support (30%) for long-term mobility. The organisation shall have 45 calendar days to make the balance payment or to issue a recovery order in case a reimbursement is due.

## ARTICLE 6 – RETURN OF FINANCIAL SUPPORT BY PARTICIPANT

### 6.1 If the participant does not comply with the terms of the agreement or terminates the agreement before it ends for reasons other than stated in Art 13.1, the participant will have to return the amount of the financial support already paid, except if agreed differently with the organisation. The latter shall be reported by the organisation and accepted by the National Agency.

## ARTICLE 7 – INSURANCE

### 7.1 The organisation shall make sure that the participant has adequate insurance coverage before starting the mobility either by providing itself the insurance, or by making an agreement with an institution identified in Annex 1 for the latter to provide the insurance, or by providing the participant with the relevant information and support to take an insurance on their own. During the mobility period the participant is covered by the insurance "Student OUT", provided to the participant by The Legal, Financial and Administrative Services Agency through the institution. The insurance is only valid in the host country where the host internship organization/company is situated.

### 7.2 Insurance coverage shall include at minimum a health insurance and a liability insurance and an accident insurance.

In the case of intra-European mobility, the participant's national health insurance will include a basic coverage during their stay in another EU country through the European Health Insurance Card.

However, this coverage may not be sufficient for all situations, for example in case of repatriation or special medical intervention or in case of international mobility.

### 7.3 The responsible party for taking the insurance coverage is Umeå University.

## ARTICLE 8 – LANGUAGE LEVEL AND ONLINE LANGUAGE SUPPORT (OLS)

### 8.1 The participant may carry out the OLS language assessment in the language of mobility (if available) before the mobility period and make use of the language courses available on the OLS platform.

## ARTICLE 9 – PARTICIPANT REPORT

### 9. The participant shall complete and submit the participant report on their mobility experience (via the online EU Survey tool) within 30 calendar days upon receipt of the invitation to complete it. Participants who fail to complete and submit the online participant report may be required by their organisation to partially or fully reimburse the financial support received.

## ARTICLE 10 – ETHICS AND VALUES

### 101 The mobility activity must be carried out in line with the highest ethical standards and the applicable EU, international and national law on ethical principles.

### 102 The participant must commit to and ensure the respect of basic EU values (such as respect for human dignity, freedom, democracy, equality, the rule of law and human rights, including the rights of minorities).



- 103 If a participant breaches any of its obligations under this Article, the financial support may be reduced or not be paid.

## ARTICLE 11 – DATA PROTECTION

- 11.1 Any personal data under the agreement will be processed under the responsibility of the data controller identified in the privacy statement in accordance with the applicable data provision legislation, in particular Regulation 2018/1725<sup>1</sup> and related national data protection acts and for the purposes set out in the Privacy Statement available at: <https://webgate.ec.europa.eu/erasmus-esc/index/privacy-statement>.
- 11.2 Such data will be processed solely in connection with the implementation and follow-up of the agreement by the organisation, the National Agency and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation (Court of Auditors or European Antifraud Office (OLAF)).
- 11.3 The participant may, on written request, gain access to his personal data and correct any information that is inaccurate or incomplete. The participant should address any questions regarding the processing of their personal data to the organisation and/or the National Agency. The participant may lodge a complaint against the processing of their personal data to the European Data Protection Supervisor with regard to the use of the data by the European Commission.

## ARTICLE 12 — AGREEMENT SUSPENSION

- 12.1 The agreement may be suspended by initiative of the participant or of the organisation if exceptional circumstances — in particular *force majeure* (see Article 16) — make implementation impossible or excessively difficult. The suspension will take effect on the day agreed by written notification by the parties.
- 12.2 The agreement may be resumed afterwards. The organisation may — at any moment — suspend the agreement, if the participant has committed or is suspected of having committed:
- I) substantial errors, irregularities or fraud or
  - II) serious breach of obligations under this agreement or during its award (including improper implementation of the action, submission of false information, failure to provide required information, breach of ethics rules (if applicable), etc.).
- 12.3 Once circumstances allow for implementation to resume, the parties must immediately agree on the resumption date (one day after suspension end date). The suspension will be lifted with effect from the suspension end date.
- 12.4 During the suspension, no financial support will be paid to the participant.
- 12.5 The participant may not claim damages due to suspension by the organisation.
- 12.6 Suspension does not affect the organisation's right to terminate the agreement (see Article 13).

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<sup>1</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.



## ARTICLE 13 – TERMINATION OF THE AGREEMENT

- 13.1 The agreement may be terminated by either party if circumstances arise that render the execution of the agreement impracticable, impossible or excessively difficult.
- 13.2 In case of termination due to *force majeure* (Article 16), the participant will be entitled to receive at least the amount of the financial support corresponding to the actual duration of the activity period. Any remaining funds will have to be recovered.
- 13.3 In the event of serious breach of obligations or if the participant has committed irregularities, fraud, corruption, or is involved in a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labor or human trafficking the organisation may terminate the agreement by formally notifying the other party.
- 13.4 The organisation reserves the right to initiate a court action if any requested refund is not voluntarily issued within the deadline notified to the participant by registered letter.
- 13.5 The termination will take effect on the date specified in the notification; ‘termination date’.
- 13.6 The participant may not claim damages due to termination by the organisation.

## ARTICLE 14 – CHECKS AND AUDITS

- 14.1 The parties of the agreement undertake to provide any detailed information requested by the European Commission, the National Agency of Sweden or by any other outside body authorised by the European Commission or the National Agency of Sweden to check that the mobility period and the provisions of the agreement are being or were properly implemented.
- 14.2 Any finding related to the agreement may lead to the measures set in Article 6 or to further legal action in the terms of the applicable national law.

## ARTICLE 15 – DAMAGES

- 15.1 Each party of this agreement exonerates the other from any civil liability for damages suffered by them or their staff as a result of performance of this agreement, provided such damages are not the result of serious and deliberate misconduct on the part of the other party or their staff.
- 15.2 The National Agency of Sweden, the European Commission or their staff will not be held liable in the event of a claim under the agreement relating to any damage caused during the execution of the mobility period. Consequently, the National Agency of Sweden or the European Commission will not entertain any request for indemnity of reimbursement accompanying such claim.

## ARTICLE 16 – FORCE MAJEURE

- 16.1 A party prevented by force majeure from fulfilling its obligations under the agreement cannot be considered in breach of them.
- 16.2 Force majeure’ means any situation or event that: prevents either party from fulfilling their obligations under the agreement, was unforeseeable, exceptional situation and beyond the parties’ control,
  - was not due to error or negligence on their part (or on the part of other participating entities involved in the action), and
  - proves to be inevitable in spite of exercising all due diligence.
- 16.3 Any situation constituting force majeure must be formally notified to the other party without delay, stating the nature, likely duration and foreseeable effects.
- 16.4 The parties must immediately take all the necessary steps to limit any damage due to force majeure and do their best to resume implementation of the action as soon as possible.



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**ARTICLE 17 – LAW APPLICABLE AND COMPETENT COURT**

17.1 The agreement is governed by Swedish law.

17.2 The competent court determined in accordance with the applicable national law will have sole jurisdiction to hear any dispute between the organisation and the participant concerning the interpretation, application or validity of this agreement, if such dispute cannot be settled amicably.

**ARTICLE 18 – ENTRY INTO FORCE**

18 The agreement will enter into force on the last date of signature by the parties.

**ARTICLE 19 – GREEN TRAVEL**

19.1 Participants receiving travel support for green travel confirm, by signing this agreement, that at least fifty percent (50%) of the total roundtrip distance will be completed using low-emission means of transport such as bus, train, car-pooling or other transportation that qualifies as sustainable transportation in the Erasmus+ Programme Guide 2026.

**ADDITIONAL CONDITIONS**

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To receive a grant for an Erasmus+ study mobility the participant should also accept the following:

- The study/traineeship period shall comprise of full-time studies.
- Studies/traineeship must be in a country other than where the participant live or study.
- The place of residence during the study mobility must be in the country where the Erasmus+ study/traineeship takes place.

**ANNEX**

**ANNEX 1: Learning Agreement for Erasmus+ mobility**

This Annex is your Learning Agreement that you have uploaded, and may access at any time, at Canvas → Erasmus mobility period/exchange studies → Assignments.

**ANNEX 2 Erasmus Student Charter**

The Erasmus Student Charter can be found on Canvas and may be accessed at any time.